



Friesland School

SPECIALIST PERFORMING ARTS COLLEGE

Dear Parent/Carer

At Friesland School we use a biometric recognition system for school meals which has been running successfully for a number of years. We find this provides the school with a number of very significant benefits including:

- Reduction in administration time and cost of dealing with lost or forgotten cards
- Reduction in opportunities for bullying as there is nothing that can be stolen for use by another student
- Students do not have to remember to bring a card
- Free school meal students are anonymous

From September 2013, The Protection of Freedoms Act 2012 requires us to obtain your opt-in permission to use your son/daughters fingerprint (biometric information) in school. We need written permission from a parent/carer in order for students use the biometric system.

Biometrics and Security

Students, parents and staff can rest assured that the fingerprint images cannot be used by any other source of identification purposes. The system uses an image of the fingerprint to create a mathematical algorithm and then disregards the fingerprint. Only the numbers remain and these cannot be converted back into a fingerprint image. This biometric data will be permanently deleted when your son/daughter leaves school.

If you choose to opt out then you will have to make arrangements for your child to bring a packed lunch or purchase a swipe card at the cost of £5.00. If the card is lost or damaged, then a replacement card will need to be purchased.

Can I opt-out at a later date?

You can withdraw your consent at any time by writing to the Headteacher. Your son/daughter may also verbally withdraw their consent at any time. Any notification of opt-out overrides any previous opt-in by any parent. For example if one parent opts-in and the other opts-out, we must abide by the opt-out.

Should you agree to your child using the biometric system, it is important that you return the signed consent form before they join us on the transition days. Even if they will mainly be bringing their own lunch, if they wish to buy anything at any point in time they will need to have been registered in the system, so it is advisable to do this now.

Nursery Avenue, Sandiacre, Nottingham, NG10 5AF. Tel: 0115 939 7326 Fax: 0115 949 1730
www.friesland.derbyshire.sch.uk Email: enquiries@friesland.derbyshire.sch.uk
Headteacher: Mr P Monk BA(Hons), MA, NPQH Deputy Headteacher: Mrs S Genda BEd, NPQH





Friesland School

SPECIALIST PERFORMING ARTS COLLEGE

If you have any other questions further to the details above, please contact the Headteacher 0115 9397326.

Please complete the slip below and return it to school as soon as possible marked for the attention of *Miss Deeming (Assistant Head – Data Systems)*. Please note we must have it back prior to the transition visit days so that they can be created on the system.

Yours sincerely

Mr P Monk - Headteacher

Please return to Friesland School marked for the attention of Miss Deeming (Assistant Head – Data Systems) who will pass it on to the Catering Department

Having read guidance provided to me by Friesland School, I give consent to information from the fingerprint of my son/daughter being taken and used by Friesland School for use of an automated recognition system for school meals

Name of child / children:

Form class: **Year 7 Intake Sept 2015**

Primary School:

I understand that I can withdraw this consent at any time in writing

Name of Parent

Signature

Date

Nursery Avenue, Sandiacre, Nottingham, NG10 5AF. Tel: 0115 939 7326 Fax: 0115 949 1730
www.friesland.derbyshire.sch.uk Email: enquiries@friesland.derbyshire.sch.uk
Headteacher: Mr P Monk BA(Hons), MA, NPQH Deputy Headteacher: Mrs S Genda BEd, NPQH

